



Donegal Youth Soccer Club By-Laws

Article I (Name)

The name of the organization shall be Donegal Youth Soccer Club (hereinafter referred to as DYSC).

Article II (Purpose)

Section 1

DYSC will promote and administer the game of soccer among youth (boys and girls aged 19 and under) without regard to race, creed, sex, ability, or economic status. DYSC will promote the development and growth of youth soccer players to reach their full potential both as soccer players and people.

Section 2

DYSC is a non-profit organization

Section 3

DYSC shall be affiliated with EPYSA (Eastern Pennsylvania Youth Soccer Association)

Article III (Membership)

Active members of DYSC shall be defined as: Current coaches, assistant coaches, club officers, committee members and parents of currently active players.

Article IV (Board of Directors)

Section 1

The Board of Directors (hereinafter referred to as officers) shall manage the affairs of the organization.

Section 2

The officers shall consist of five (5) elected positions:

- A. President
- B. Vice-President
- C. Secretary
- D. Treasurer
- E. Director of Coaching and Player Development

Section 3

The officers shall be elected for a term of one (1) year and the stated term will begin August 1 and end July 31 of the following calendar year.

Section 4

The officers shall be elected at the monthly stated meeting in the month of July before the term is to begin. Nominations for elected officers shall be presented at the monthly stated meeting in June prior to elections. Individuals must have attended three (3) meetings during the year to be eligible to be nominated.

Article V (Duties of Officers)

Section 1 President

The President shall be the principle executive officer of the organization responsible for the following:

- A. Direct the on-going activities of the organization
- B. Preside at all meetings
- C. Call any special meetings as necessary
- D. Affix his/her signature to any legal documents on behalf of the organization
- E. Designate all committees as is necessary for the running of the organization
- F. Appoint chairpersons for committees
- G. Promote and represent DYSC in the community

Section 2 Vice-President

The Vice-President shall in the President's absence assume the duties of the President and be responsible for the following:

- A. If the President is unable to complete his/her term of office, serve the remainder of the unexpired term
- B. Promote and represent DYSC in the community

Section 3 Secretary

The Secretary shall maintain all historical records of the organization, safeguard those records, provide the officers with written documentation upon request and be responsible for the following:

- A. Prepare minutes for all meetings called by the President
- B. Read the minutes at each meeting
- C. Notify the membership of any change of time or venue for the Regular Monthly Meetings as specified in these by-laws.
- D. Notify the membership of any special meetings that may be called by the President as specified in these by-laws
- E. Upon vacation of the position turn all historical records over to the person assuming the position
- F. Promote and represent DYSC in the community

Section 4 Treasurer

The treasurer shall safeguard the organization's assets by maintaining accurate records of the source and application of all the organization's funds and inventory quantities, offer documentation upon request, successfully pass a back round check by the organization's financial institution, successfully become bonded, and be responsible for the following:

- A. Handle funds for DYSC which includes receipts of monies, deposits and disbursements
- B. Provide a statement of account at every scheduled Regular Meeting
- C. Maintain a checkbook of all disbursements
- D. Require a written invoice bill or statement before making any disbursements
- E. Ensure that officers authorize all funds distributed by DYSC
- F. Promote and represent DYSC in the community

Section 5 Director of Coaching and Player Development

The Director of Coaching and Player Development shall be responsible for the following:

- A. Coordination of tryouts and player evaluations
- B. Assignment of players to travel teams
- C. Assignment of coaches to travel teams
- D. Coordinate, monitor, and provide when necessary, education for coaches, players and officers.
- E. Shall work with coaches, teams, players, parents and other interested persons identified as having problems with their approach to other players, teams, parents, coaches, or referees at the request of the officers
- F. Communicate with coaches and age group coordinators on a regular basis to provide coaching information and resources
- G. Maintain a list of resources and materials for coaches availability
- H. Review requests for financial support by coaches participating in training activities
- I. Oversee the conduct of all coaches and assistant coaches in DYSC
- J. Oversee equipment inventory and equipment purchases

Article VI (Meetings)

Section 1 Regular Meetings

The officers of DYSC shall hold regular monthly meetings at a time and place the officers shall determine

Section 2 Special Meetings

Special Meetings of the officers may be called at any time by the President or by any three (3) members of the Board. The secretary, three (3) days in advance, shall provide written notice to all members

Section 3 Voting

Each officer shall have one vote. Membership shall be represented by one (1) vote per household.

Article VII (By-Laws)

Section 1

These by-laws can be amended by a two-thirds (2/3) vote of the members present at the meeting in which the amendment(s) is/are eligible for vote. The amendment(s) must be read at two (2) meetings and voted on at a third

Section 2

The rules contained in the current edition of Roberts Rules of Order shall govern DYSC in all cases in which they are applicable and do not conflict with these by-laws.

Section 3

These by-laws shall be in effect as of the _____ day of _____, _____