



TITLE: INTERNET & E- MAIL USAGE POLICY	EFFECTIVE DATE: 03-01-2009
	REV. LEVEL: 2
	APPLICABILITY: ALL DYSC VOLUNTEERS

1. PURPOSE

To establish a consistent policy with regard to use and disclosure of, as well as access to, electronic mail services and information from the Donegal Youth Soccer website. This policy applies to all board members, coaches, referees and all other volunteers of the Donegal Youth Soccer Club including any non-members who have been granted access permission by the website administrator.

2. POLICY

- A. Donegal Youth Soccer Club maintains a public website with a private database and an e-mail system and provides access to the e-mail system and database to club volunteers. The website, database and e-mail system are communication tools to assist volunteers in conducting club business.
- B. The website, database and e-mail system remain the property of Donegal Youth Soccer Club.
- C. The website is not to be used for the publication of any personal views or opinions, whether they are political, religious or social.
- D. The e-mail system is only to be used to communicate information regarding the club. The e-mail system is not to be used to send personal email, jokes, advertisements or other non-club related communications.
- E. The information stored in the private database is to be used for the purpose of the club. Private information regarding the players and/or their families is not to be sold or shared with ANYONE outside the club.
- F. The board members reserve the right to withhold or revoke access permission to the club website and e-mail system from any individual.

3. PROCEDURE

- A. Anyone who discovers a violation of this policy shall promptly notify the club president or vice-president and the website administrator.
- B. Any user who violates this policy will be subject to disciplinary action and may face legal charges.